



Skinner West Local School Council LSC Meeting Tuesday, November 10, 2020 6:00 P.M.

MEETING MINUTES

Deborah M. Clark
Principal

Aisha Crump
Parent Representative

Sheila Howard
Staff Representative

Brett Hughes
Parent Representative

Matthew Letourneau
Parent Representative

Fadi S. Matalka
Parent Representative

Donna McSpadden
Teacher Representative

Kimberly Rachal
Community Representative

Marla Sedler
Community Representative

Melinda Sgariglia
Parent Representative

Nell Strong
Parent Representative

Ramel Werner
Teacher Representative

1. Call to Order

- a. The online meeting was called to order at 6:06 pm by F. Matalka.
- b. Present were Principal Clark and LSC members A. Crump, B. Hughes, M. Letourneau, F. Matalka, K. Rachal, M. Sedler, and N. Strong. S. Howard joined at 6:09 pm. R. Werner joined at 6:25 pm. M. Sgariglia joined at 6:49 pm.

2. Approval of Agenda

- a. The agenda was approved (B. Hughes, M. Sedler).

3. Approval of Meeting Minutes

- a. The October 20 meeting minutes were approved (B. Hughes, N. Strong).

4. Announcements & Public Communications

- a. **PTO/Forum:** Per N. Strong, the committee has not yet met. Parents are encouraged to participate in PTO/Forum.
- b. **Friends of Skinner West (FOSW):** Per M. Sedler, FOSW has not met yet but they are awaiting permission to come in and set up the furniture for the STEM lab in the new Annex. Fundraiser ideas are on hold until the new year as the group waits to hear when the school building will reopen to students. The group discussed holiday giving opportunities through the school.
- c. **West Loop Community News:** Per M. Sedler, West Loop residents need to support local businesses.

5. Committee Reports

- a. **Chairperson's Report:** Per F. Matalka, no report.
- b. **Communications:** Per M. Sgariglia, the committee has not met, but will be scheduling a meeting soon. Some questions have come in from prospective Skinner families.
- c. **Principal's Report – State of the School Report:**
 - i. Report cards will be distributed soon.
 - ii. A decision has been made about the assistant principal candidates after they interacted with groups of 6th and 7th grade students. Mrs. Clark has offered the position to Dr. Jeffery Brown. He is currently going through the CPS onboarding process and may begin work soon. A formal introduction will be made soon via the e-newsletter.
 - iii. School personnel conducted tabletop safety drills.
 - iv. Pre-K and Cluster Program parent meeting held to discuss reopening plan. No dates have yet been provided for the return to school.
 - v. Professional development and faculty meetings were held.
 - vi. Mr. Merkin is a [Golden Apple Award](#) nominee!
 - vii. A new online physical education curriculum has been purchased.
 - viii. Thanks to Ms. Zamiar and the 8th grade students on their Civics projects.
 - ix. The LSC candidate materials were distributed. All Skinner families and staff should be receiving an LSC ballot in the mail. Community members would need to vote at the school on November 18. Ballots should be returned to the school by 7 pm on November 18 or mailed back (must be postmarked by November 18). Curbside voting will be available at the school on November 18. Everyone is encouraged to read and follow the ballot instructions. Results will be tabulated and posted by December 1. Mrs. Clark will advise candidates about the counting process.
 - x. The school is still distributing to-go breakfast and lunch each day.
 - xi. Additional details can be found in Mrs. Clark's full Principal's Report.
- d. **Professional Personnel Leadership Committee (PPLC):** Per Mrs. Clark, the committee did not meet.
- e. **Special Education/LRE:** Per R. Werner, the committee has not met.
- f. **School Improvement:** Per B. Hughes, the committee did not meet.
- g. **Facility Services:** Per F. Matalka, the committee did not meet.
- h. **Bilingual Advisory Committee:** Per Mrs. Clark, Ms. Lee gave a professional development presentation to Skinner teachers last week about how to provide better remote learning for students that speak a foreign language. Ms. Lee is working to organize the first committee meeting.
- i. **LSC Advisory:** No report.
- j. **Expansion Committee:** Per M. Letourneau, the committee met on Wednesday, October 28 at 5 pm. The group identified areas of focus, like optimizing school resources, promoting manageable class sizes, advancing academic programming, promoting equity for Skinner Superstars, identifying more funding for the school, bringing more specialized teaching support, focusing resources where they are needed most, and planning for expected demand. Our next meeting will take place on Wednesday, December 2 at 5 pm.

6. Old Business

- a. None.

7. New Business

- a. None.

8. Public Comment

- a. A. Rzepka asked about what to do when a teacher is unable to attend an online class. Mrs. Clark noted that this occurred recently, and that the school now has a plan to address this.
- b. FOSW is working on a virtual holiday giving program.

9. Adjournment

- a. The meeting adjourned at 6:49 pm (A. Crump, R. Werner).

Respectfully submitted,
Matt Letourneau
Skinner West LSC Secretary