



# Skinner West Local School Council Special (Organizational) Meeting Wednesday, July 13, 2016 6:00 P.M.

## MEETING MINUTES

**Deborah M. Clark**  
Principal

**Armando Chacon**  
Community Representative

**Melvin Flowers**  
Parent Representative

**Sharlene P.B. Hobson**  
Parent Representative

**Sheila Howard**  
Staff Representative

**Tom Kim**  
Community Representative

**Matthew Letourneau**  
Parent Representative

**Fadi S. Matalka**  
Parent Representative

**Michael McMurray**  
Parent Representative

**Donna McSpadden**  
Teacher Representative

**Nell Strong**  
Parent Representative

**Ramel Werner**  
Teacher Representative

### 1. Call to Order

- a. The meeting was called to order at 6:20 pm by Principal D. Clark.
- b. Present were LSC members D. Clark, M. Flowers, S. Hobson, S. Howard, T. Kim, M. Letourneau, F. Matalka, M. McMurray, N. Strong, and R. Werner.
- c. LSC member A. Chacon arrived at 6:55 pm.

### 2. Approval of Agenda

- a. The agenda was amended to remove "LSC Advisory" and add "Expansion Committee" and approved (M. McMurray).

### 3. Approval of June 28, 2016 Minutes

- a. Approval of the June LSC meeting minutes was tabled until the next LSC meeting.

### 4. Elections

- a. M. Letourneau was named Temporary Secretary (for the purposes of this meeting).
- b. M. McMurray was named Chairperson.
- c. N. Strong named Vice-Chair.
- d. M. Letourneau was named Secretary (M. Flowers, D. McSpadden).
- e. R. Werner was named Parliamentarian.
- f. S. Hobson was named Freedom of Information Act Monitor (R. Werner, D. McSpadden).

### 5. Confirmation of Committee Chairs

- a. D. McSpadden was named to chair the Professional Personnel Leadership Committee (PPLC).
- b. R. Werner was named to chair the Special Education - LRE Committee (S. Hobson, S. Howard).
- c. S. Hobson was named to chair the School Improvement Committee (M. Flowers, D. McSpadden).
- d. F. Matalka was named to chair the Facilities Services Committee (S. Howard, T. Kim).

- e. L. King was named to chair the Communications Committee (S. Hobson).
- f. Expansion Committee
  - i. The LSC voted to establish an Expansion Committee (R. Werner, S. Hobson).
  - ii. M. Flowers was named to chair the Expansion Committee (R. Werner, D. McSpadden).

**6. Establish Regular Meeting Dates and Time**

- a. In general, the LSC established that meetings for the 2016-17 school year will be held on the third Tuesday of each month at 6:30 pm, with some exceptions (M. Letourneau, N. Strong). The complete list of LSC meeting dates is as follows:
  - i. September 20
  - ii. October 18
  - iii. November 15
  - iv. December 20
  - v. January 24
  - vi. February 28
  - vii. March 21
  - viii. April 25
  - ix. May 16
  - x. June 27

**7. Establish Bylaws**

- a. The LSC adopted the CPS bylaws (M. Flowers, F. Mataalka).

**8. Old Business**

- a. None.

**9. New Business**

- a. No expenditures were presented for approval.
- b. 2016-17 Budget
  - i. Principal Clark received the 2016-17 Budget Report from CPS earlier in the day, however she has not been able to access the system to review the allocations and develop suggested expenditures. Mrs. Clark will provide these to the rest of the LSC as soon as possible so the budget can be reviewed and approved before the submittal deadline on July 22.
  - ii. The LSC will meet on Friday, July 15, 2016 at 4 pm to discuss the proposed 2016-17 school budget.
- c. A letter was received from the Illinois Attorney General about the July 6, 2015 CPS/mayoral announcement about Skinner expansion. Ms. Clark will forward the letter to CPS to respond.
- d. The playground at the branch school is aging and is in need of replacement, especially now that first grade classrooms will be housed at the building. This will be a topic of discussion at the next Facilities Services Committee.

**10. Public Comment**

- a. A parent asked about the overall change to the school budget from 2015-16 to 2016-17.

**Skinner West LSC  
Special (Organizational) Meeting**

**Wednesday, July 13, 2016  
6:00 P.M.**

- b. A parent asked about reductions in the Classical program and whether the decrease in the number of Classical classrooms is commensurate with the funding reductions for the Classical program.

**11. Adjournment**

- a. The meeting adjourned at 8:04 pm (A. Chacon).

Respectfully Submitted,  
Matt Letourneau  
Skinner West LSC Secretary